

Lead AD	SD Richard Protheroe
Deputy	
Chair	Cllr Jim Brown
Vice-Chair	Cllr Andy McGuinness

Overview & Scrutiny Committee Work Programme 2025-26
(Including review items, statutory Budget and Policy Framework items, and policy development items)

Scrutiny Review items 2024/25:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Strategic Director/Assistant Director	Other Details	Complete ✓ ✕
YourSay Councillors Complaints System – What will the new system provide?	AD Business Change & Digital, Nadia Capuano. Business Improvement Manager, Greg Arends. Cabinet Portfolio Holder for Resources & Performance,	To be scheduled.	(i) One meeting. (ii) No scope required. (iii) Presentation from officers leading to a Q&A with Scrutiny Members.		With the agreement of the Chair this item was deferred from 2025/25 to the current Municipal Year 2025-26 due to the work needed by officers to bring options to Members on a new Member complaint system.	

Scrutiny Review items 2024/25:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details	Comment by lead Strategic Director/Assistant Director	Other Details	Complete ✓ ✗
	Cllr Jeannette Thomas.					
Further one-off review items to be scheduled		To be scheduled.			The Scrutiny Officer and the Deputy Chief Executive, Richard Protheroe will discuss with the Chair of O&S any possible items that could be brought forward to be included in the O&S Committee's work programme and scheduled as a stand-alone item at a regular meeting of the Committee.	

Monitoring of Previous Recommendations/Actions								
Scrutiny items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/ Style of meeting	Scoping details (whether full scope or simple scope required)	Other details	Comment by lead Assistant Director/ Deputy	Complete ✓ ✕
Consider the Committee's Action Tracker		15 July 2025	One meeting	Members comment on the document – which may lead to further monitoring	No scope required			

Any monitoring of previous reviews will be agreed when the Committee considers the action tracker at its meeting on 15 July 2025.

Statutory Budget & Policy Framework Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope required)	Other details
The 2026/2027 HRA and Rent Setting	Clare Fletcher SD Sec 151 Officer/ Portfolio Holder for Resources	December 2025	Yes, covered in one meeting	Presentation by AD with supporting papers	No scoping required	

Statutory Budget & Policy Framework Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item can be covered in?	Expectation/Style of meeting	Scoping details (whether full scope or simple scope required)	Other details
Budget Options 2026/27	Clare Fletcher SD Sec 151 Officer/Cabinet Portfolio Holder for Resources	November 2025	Yes, covered in one meeting	Presentation by SD with supporting papers	No scoping required	
Council Tax Support Scheme (refresh of scheme reviewed annually by the Cabinet)	Clare Fletcher SD Sec 151 Officer Cabinet Portfolio Holder for Resources	January 2026	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	
General Fund Budget and Council Tax Setting	Clare Fletcher SD Sec 151 Officer/Executive Portfolio Holder for Resources	January 2025	Yes, covered in one meeting	Presentation by SD & AD with supporting papers	No scoping required	

Pre-Scrutiny Policy Development Items:	Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder	Provisional meeting date(s) identified	Number of meetings item covered in?	Expectation/ Style of meeting	Scope details	Other details	Complete ✓ x
<u>Council Tax Support Scheme and Universal Credit</u>	Clare Fletcher SD Sec 151 Officer Cabinet Portfolio Holder for Resources & Performance, Cllr Jeannette Thomas.	Monday 23 June 2025 6pm	One	Lead by the SD and Chaired by the Chair of O&S. This provides an opportunity for Scrutiny Members to meet with officers and the Cabinet Portfolio Holder to carry out some pre-scrutiny of the any proposed changes or amendments to the Council Tax Support Scheme and to discuss the content and shape of a Policy document before it is finalised in order to help shape the final outcome.			